

## Agenda

Tuesday December 03, 2024

Rev. Mark Lewis, Rev. Canon Pat Martin, Jill Dumaresq, Doug Jarvis, Jo-Anne Minish, Wally Baker, Ruth Speer, Rosemary Wells, Jack Barkley(r), Melody Praine(r), Elizabeth Irwin, Lynn Levere, Patty McLaughlin (r), Isobel Tuttle (r)

1. Opening prayer
2. Approval of Agenda
3. Approval of Minutes from Tuesday November 5, 2024
4. Business Arising
  - a. Fund Raising Calendar
  - b. Building Report
  - c. Dishwasher
  - d.
5. Rector' Report (see attached)
6. Warden's Report (see attached)
7. Treasurer's Report (see attached)
8. Holy Trinity Report – No Report
9. Cemetery Report – No Report
10. Apple Tree Ministry – No Report
11. New Business
  - a. Great Chapter meeting
  - b. Christmas Schedule (see attached)
  - c. Holidays
  - d. Vestry date
  - e. Peter Cazaly
    - i. Retirement
    - ii. Farewell
  - f. Peter Crosby
  - g. Centre 105
  - h.
  - i.
  - j.
  - k.
  - l.
12. Grace.

Tuesday November 5, 2024

Attendance: Chair: Doug Jarvis, Rev. Mark Lewis, Rev. Canon Pat Martin, Jill Dumaresq, Jo-Anne Minish, Wally Baker, Ruth Speer, Rosemary Wells, Jack Barkley(r), Melody Praine(r), Isobel Tuttle, Elizabeth Irwin(r), Patty McLaughlin, Lynn Levere

Items		Actions
Opening Prayer: Rev. Mark Lewis	7:29pm	
Approval of Agenda: Moved: Wally Seconded: Patty	Carried	
Approval of Minutes from Oct 1, 2024 Moved: Jill Seconded: Ruth	Carried	
Business Arising a. Fund Raising Calendar  b. Building Report  c. Dishwasher  d. Donation Sent  e. Atel Air service plan in place	See attachment  Robert Martin coming on Nov. 24 <sup>th</sup> .  Dishwasher has been ordered and shipped to the store.  Donation to St. Paul's in Cardinal was sent.  We now have a service plan for the furnace with Atel Air.	Roast Beef dinner raised \$3000.  Mark will speak with him to see if he needs us to do a PP presentation or what he needs us to do to prepare.  Mark will be calling tomorrow to see when we will be getting it.
Rector's Report & Pastoral Associates Report	See attachment	
Warden's Report	See attachment	
Treasurer's Report Moved: Rosemary Seconded: Wally	Holy Trinity in good shape and they have had a lot of projects.  St. James. Fundraisers are exceeding 2023. General givings are down by about \$8000. Running a deficit of \$13,000.	Mark will give a reminder to parish of where we are at with our fundraisers, givings and deficit.
Holy Trinity Report	See attached	HT happy that Peter C is staying on.
Cemetery Report	No Report	

Apple Tree Ministry	No Report	
New Business		
a. Credit Card	Mark is wondering about the possibility of getting a credit card for the church as most transactions are done online now and require a credit card.	Mark is going to ask around for more information.
b. Bishop Visit	Bishop will be here on November 17 <sup>th</sup> .	There will be a potluck after the service.
Grace	8:23pm	

Next Meeting December 3, 2024

## **Incumbent's Report**

November 5, 2024

Someone said to me last week that it seemed we had just met as a Parish council and it had actually been a month. A sure sign that we are busy in the church and in the community. We had a special event each Sunday of November and December is shaping up to be just as busy.

We started the month with All Saints and All Souls day commemoration and a Cursillo weekend that saw eight of our parishioners participating either as team members or candidates. Both events were well attended, and the Holy Spirit was definitely moving in this place.

The next weekend I attended Synod with our synod reps Jill and Ruth. I was commissioned as regional dean at the Thursday evening service that kicks off Synod. Then on Sunday we welcomed Kathy Lucking who gave a presentation on the Madagascar School Project. Following the service, we hosted a tea and luncheon for Kathy who was able to explain the MSP in more detail. The people in our parish were very generous and donated close to \$3000 on that day. What an amazing group of servants we have in this place. We also commemorated Remembrance Day in our service that day, and I participated in two services on Sunday and Monday respectively in Iroquois and Morrisburg. Both were somber remembrances of those who gave their lives in service to others.

Sadly, Hazel Ace, a long-time parishioner at St. John's passed away and we had a beautiful funeral for her on Saturday November 16<sup>th</sup>. A group of our ladies provided the reception luncheon and all were well fed and satisfied with the service and luncheon. The next day Bishop Shane visited with us and presided at our eucharistic service. He was well pleased with all we are doing to bring God's kingdom to this place.

I attended a Regional Dean's meeting on the 21<sup>st</sup> of November where I learned what a regional Dean actually does. And just as importantly, I picked up clothes at Mark's in Ottawa for Martha's Closet. A very productive day indeed. We celebrated the Reign of Christ on the 24<sup>th</sup> of November and then had Robert Martin from Robertson-Martin Architecture firm give us an update on our building designs. It was a very informative meeting with lots of information to discern and discuss in the new year. There was much excitement in the air.

I appointed the Venerable Peter Crosby as an honorary assistant function as the Chaplain for Holy Trinity beginning in January. Peter's vast years of experience will serve us all well.

This past week was a Deanery Clericus meeting, a meeting with Joel Prentice, the diocesan Property and Assessment manager, an ordination of a colleague, the first Sunday of Advent and the Youth Symphony Orchestra from Montreal giving a magical performance.

Throw in a little EfM and some other meetings, and it has been a successful busy month. Our finances are a little concerning as we are behind about \$25,000 in our projected budget. Please consider catching up if you are behind and/or consider giving a little more to make ends meet.

God is working in this place and I feel the Holy Spirit moving here and working in and through many people. I feel this place is transforming before my eyes as are the people. I am blessed to be in such a sacred place and to live and work with such faithful people. This can only be done together, in community, with people trying to follow the way of Jesus. I pray we continue this work together.

Yours in Christ,

Mark+

## Wardens' Report for December 3 (November 2024)

All Saints was celebrated on the first Sunday of November (Pentecost 24). On November 10<sup>th</sup>, service began with an Act of Remembrance, and Kathy Lucking gave the message, sharing the story of the Madagascar School and its origins in this parish. Bishop Shane Parker was our celebrant on November 17<sup>th</sup>, and gave the sermon. The Bishop thanked us for our many ministries, and encouraged us as we consider our building project, along with preaching the Gospel and welcoming Lynn Levere into the Anglican Communion. On November 24<sup>th</sup>, we celebrated the Reign of Christ (Pentecost 27). There was coffee-time before all the services, and they were live-streamed on YouTube. Mark led worship at the Hartford Retirement Residence at 10:30 on November 5<sup>th</sup>, and at Morris Glen Court on November 14<sup>th</sup> at 10:00.

We are blessed with a small army of folks who quietly support and/or participate in each of our services, as well as the leadership of the Reverend Mark Lewis so ably supported by our Pastoral Assistant the Reverend Canon Pat Martin.

With Ruth Speer as Rector and several members of our congregation on the Team, the 131<sup>st</sup> Cursillo Women's Weekend took place November 1<sup>st</sup> to 3<sup>rd</sup> in Arnprior. From all reports a wonderful weekend for all involved!

The 144<sup>th</sup> Session of Synod was held in Ottawa November 7<sup>th</sup>-9<sup>th</sup>. Opening with worship at the Cathedral on Thursday night, through the day Friday, and then with Saturday morning sessions, it was extremely well-organized and engaging. Mark and Synod members Ruth Speer and Jill Dumaresq attended and will share a report about the session in the coming weeks.

The weekly Coffee Morning Gospel Study continued on Tuesday mornings at 9:00, on Zoom, November 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup>. Thank you Pat!

Education for Ministry was held in the church on November 12<sup>th</sup>.

November 7<sup>th</sup> and 21<sup>st</sup>, Martha's Drop-In Lunch was held, beginning at 11:15. Thanks to all who support this event that is so important socially in the community.

Loving Kindness Meditation sessions led by Jane Lee, continued on Mondays at 1:30, on November 4<sup>th</sup>, 18<sup>th</sup>, and 25<sup>th</sup>, skipping Remembrance Day.

Shelley from House of Lazarus led a Community Kitchen at noon at St. James' on November 15<sup>th</sup>, with participants cooking a meal and dessert to take home.

The Martha's Closet held on Saturday November 30 in the Hall, had over 80 customers, and really cleaned out the inventory. There is a LOT of work involved in setting up and taking down the Closet to serve the folks who depend on it, and we're thankful for the important contribution to the community made by Wendy and the team. A reduced inventory is also helpful given all the other things going on in the church in December!

Thanks to Elizabeth Irwin, Pat Martin, Shirley Alguire, Nick Lee and team who organized Kathy Lucking's attendance at our service on November 10<sup>th</sup>, and the Madagascar Tea held in the Hall after the service, the Madagascar School Project will be in better shape financially. While not all the 60 tickets available for the excellent lunch were sold, there was more than \$2,000 raised for the school which has been struggling for funds this year.

On November 15<sup>th</sup>, Tilted Steeple Coffee House was held at Allan Hall with Plain Folk, Leo Beriault and Hips and Harmonies performing. Thank you to the excellent team who support Isabelle Delage in hosting the Coffee House – setting up, taking tickets, making cookies, looking after the kitchen, cleaning up and anything else that needs doing. The parish gets the money from the kitchen donations, and shares the door with Food Share and Martha's House.

After service on November 24<sup>th</sup>, architect Robert Martin presented an overview of two designs created by his team for our church to meet the functional requirements we had identified for use in our ministries and by the community. He said that his firm specializes in restorations and he has seen many churches, but nothing as special as St. James. In addition to presenting the two options, he spoke of various ways different churches have funded their restoration work. We will take time to consider our ways forward.

And meanwhile, folks are hard at work on the Christmas exchange baskets, the Christmas dinner, 100 Men who Care, the Jubilee Concert and much else. There are many people thankful for the new dishwasher and to Brian Speer for making sure it was functional ASAP!

It's a privilege to be part of this community that works hard, together, and so generously, to serve the community in so many ways.

Respectfully submitted

Jill Dumaresq, Jo-Anne Minish, Doug Jarvis, Wally Baker

## Holy Trinity Financials

Holy Trinity Cash Flow Comparison		
2023-01-01 through 2024-11-30		
Category	2023-01-01- 2023-11-30	2024-01-01- 2024-11-30
<b>INFLOWS</b>		
Cemetery	\$0.00	\$7.38
CTF	\$0.00	\$7,000.00
Fund Raisers		
Fund Raisers: Easter Appeal	\$20.00	\$0.00
Fund Raisers: Thanksgiving Appeal	\$0.00	\$125.00
TOTAL Fund Raisers	\$20.00	\$125.00
General Givings	\$18,684.50	\$17,090.00
General Givings: General Givings-non envelope	\$0.00	\$50.00
TOTAL General Givings	\$18,684.50	\$17,140.00
Invest Inc	\$13,346.88	\$13,346.88
Mission Income		
Mission Income: Centre 105	\$0.00	-\$50.00
Mission Income: PWRDF	\$30.00	\$50.00
TOTAL Mission Income	\$30.00	\$0.00
Open	\$130.00	\$140.00
TOTAL INFLOWS	\$32,211.38	\$37,759.26
<b>OUTFLOWS</b>		
Business		
Business: Ecops	\$0.00	\$0.00
Business: Insurance	\$2,564.20	\$2,845.00
Business: Parish Fair Share	\$3,916.60	\$3,004.20
Business: Priestly Services	\$3,850.00	\$3,439.00
TOTAL Business	\$10,330.80	\$9,288.20
Holy Trinity		
Holy Trinity: Building Maint	\$414.21	\$6,512.38
Holy Trinity: Custodian C	\$1,671.50	\$1,320.00
Holy Trinity: Ground Maint HT	\$2,042.50	\$7,448.66
Holy Trinity: Holy Trinity Security	\$0.00	\$105.00
Holy Trinity: HT Heating	\$2,060.69	\$4,682.62
Holy Trinity: HT Security	\$328.65	\$215.00
Holy Trinity: Hydro	\$966.93	\$968.36
TOTAL Holy Trinity	\$7,484.48	\$21,252.02
Office		
Office: Bank Fees	\$25.00	\$26.50
Office: HST	\$772.98	\$2,692.57
TOTAL Office	\$797.98	\$2,719.07
Worship		
Worship: Piano	\$0.00	\$50.00
TOTAL Worship	\$0.00	\$50.00
TOTAL OUTFLOWS	\$18,613.26	\$33,309.29
<b>OVERALL TOTAL</b>	<b>\$13,598.12</b>	<b>\$4,449.97</b>

<b>St James Cash Flow Comparison</b>			
<b>2023-01-01 through 2024-11-30</b>			
<b>Category</b>	<b>2023-01-01-2023-11-30</b>	<b>2024-01-01-2024-11-30</b>	<b>BUDGET 2024</b>
<b>INFLOWS</b>			
Fund Raisers: Bakeless Bake Sale	\$0.00	\$0.00	\$2,000.00
Fund Raisers: Beef Dinner	\$0.00	\$3,000.00	\$1,400.00
Fund Raisers: Calendars	\$0.00	\$0.00	\$130.00
Fund Raisers: Catering	\$0.00	\$0.00	\$6,000.00
Fund Raisers: Christmas Appeal	\$50.00	\$0.00	\$2,000.00
Fund Raisers: Easter Appeal	\$770.00	\$2,160.00	\$1,200.00
Fund Raisers: Fish Fry	\$0.00	\$0.00	\$1,500.00
Fund Raisers: Garage Sale	\$1,979.30	\$2,081.76	\$2,183.00
Fund Raisers: Income Tax Prep	\$1,330.00	\$2,355.00	\$0.00
Fund Raisers: Music Concert	\$0.00	\$437.84	\$1,000.00
Fund Raisers: Pancake Breakfast	\$1,021.24	\$1,017.58	\$1,021.00
Fund Raisers: Play	\$1,615.00	\$2,245.00	\$2,000.00
Fund Raisers: Playhouse Lunch Money	\$0.00	\$4,100.00	\$0.00
Fund Raisers: Santa Breakfast	\$0.00	\$0.00	\$210.00
Fund Raisers: Small Halls Festival	\$788.70	\$199.00	\$1,000.00
Fund Raisers: Symphony	\$0.00	\$4,915.00	\$0.00
Fund Raisers: Thanksgiving Appeal	\$1,455.00	\$0.00	\$1,500.00
Fund Raisers: Video Equipment	\$559.27	\$0.00	\$0.00
<b>General Givings</b>	<b>\$103,658.14</b>	<b>\$109,588.42</b>	<b>\$125,000.00</b>
General Givings: non envelope	\$11,040.00	\$200.00	\$0.00
General Givings: Transfer from Holy Trinity	\$0.00	\$0.00	\$7,000.00
General Givings - Other non envelope	\$0.00	\$100.00	\$6,000.00
HST Rebate	\$5,066.73	\$7,924.03	\$5,500.00
Incumbent Discretionary	\$0.00	\$1,000.00	\$0.00
Invest Inc	\$6,341.26	\$6,341.26	\$7,000.00
<b>Kitchen Appeal</b>	<b>\$2,120.00</b>	<b>\$6,199.25</b>	<b>\$0.00</b>
Martha's House (HUB)	\$500.00	\$0.00	\$0.00
Mission Income: Apple Tree Ministry	\$50.00	\$1,000.00	\$0.00
Mission Income: Christmas Dinner Income	\$50.00	\$0.00	\$0.00
Mission Income: Family Ministry Income	\$359.06	\$0.00	\$0.00
Mission Income: Food Bank	\$50.00	\$0.00	\$0.00
Mission Income: Hartford Piano	\$920.00	\$0.00	\$0.00
Mission Income: Madagascar	\$50.00	\$360.00	\$0.00
Mission Income: Madagascar Fund Raiser	\$0.00	\$425.00	\$0.00
<b>Mission Income: Madagascar Dinner</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Mission Income: Martha Drop-In	\$10.00	\$0.00	\$0.00
Mission Income: PWRDF	\$195.00	\$320.00	\$0.00
Mission Income: Tilted Steeple: Coffee House	\$3,547.55	\$1,950.00	\$0.00
Open	\$1,357.35	\$643.90	\$2,500.00
Rental Income	\$1,000.00	\$200.00	\$1,000.00
<b>Rental Income HUB</b>	<b>\$12,000.00</b>	<b>\$15,800.00</b>	<b>\$12,000.00</b>
<b>TOTAL INFLOWS</b>	<b>\$161,883.60</b>	<b>\$174,563.04</b>	<b>\$189,144.00</b>



Category	2023-01-01- 2023-11-30	2024-01-01- 2024-11-30	BUDGET 2024
<b>OUTFLOWS</b>			
Business: Ecops	\$88,564.09	\$91,975.00	\$110,370.00
Business: Insurance	\$10,220.00	\$11,382.90	\$15,782.00
Business: Parish Fair Share	\$15,440.01	\$12,016.60	\$14,420.00
Business: Salary, Wages	\$0.00	\$8,633.30	\$10,360.00
Business: Synod Meeting	\$259.59	\$258.00	\$300.00
Fund Raiser Expense: Church Calendar	\$0.00	\$93.75	\$130.00
Incumbent Discretionary Expense	\$0.00	\$1,000.00	\$0.00
Mission Expense: Anglican Mission Service	\$500.00	\$500.00	\$500.00
Mission Expense: Centre 105	\$0.00	\$100.00	\$0.00
Mission Expense: Hartford Piano	\$920.00	\$0.00	\$0.00
Mission Expense: Madagascar	\$4,000.00	\$0.00	\$0.00
Office: Bank Fees	\$446.50	\$561.78	\$600.00
Office: Envelope Secretary	\$0.00	\$0.00	\$300.00
Office: HST	\$3,846.79	\$3,170.08	\$3,500.00
Office: Misc	\$0.00	\$0.00	\$100.00
Office: Office Phone	\$1,593.83	\$1,949.04	\$1,800.00
Office: Office Supply	\$3,416.99	\$3,838.45	\$3,900.00
Office: Resources	\$0.00	\$0.00	\$130.00
Office: Treasurer	\$0.00	\$0.00	\$500.00
Rectory: Grounds Maintenance	\$525.82	\$400.00	\$650.00
Rectory: Heat	\$2,041.92	\$1,506.85	\$2,000.00
Rectory: Hydro and Water	\$1,914.15	\$2,381.55	\$2,500.00
Rectory: Property Tax	\$843.17	\$879.27	\$900.00
Rectory: Rectory Maint	\$1,304.00	\$358.00	\$2,000.00
Rectory: Rectory Security	\$420.00	\$420.00	\$500.00
St James: Custodian Care	\$5,198.20	\$1,704.00	\$2,200.00
St James: Custodian Supplies	\$32.97	\$56.91	\$100.00
St James: Grounds Maint St James	\$3,416.65	\$3,125.00	\$3,900.00
St James: Heat Ex	-\$913.56	\$4,635.84	\$2,000.00
St James: Kitchen St James	\$1,770.66	\$5,571.50	\$1,500.00
St James: Security St James	\$2,160.00	\$1,991.00	\$2,300.00
St James: St James Elec	\$3,275.91	\$3,819.39	\$3,900.00
St James: St James Repair and Maint	\$4,244.55	\$946.14	\$5,000.00
Worship: Advertising	\$312.00	\$588.58	\$450.00
Worship: Flowers	\$10.50	-\$45.16	\$100.00
Worship: Music Director	\$8,850.80	\$8,850.80	\$9,880.00
Worship: Music License	\$147.00	\$155.00	\$200.00
Worship: Organ	\$0.00	\$0.00	\$500.00
Worship: Worship Misc	\$450.27	\$335.50	\$500.00
<b>TOTAL OUTFLOWS</b>	<b>\$165,212.81</b>	<b>\$173,159.07</b>	<b>\$203,772.00</b>
<b>OVERALL TOTAL</b>	<b>-\$3,329.21</b>	<b>\$1,403.97</b>	<b>-\$14,628.00</b>

## **Christmas Schedule**

December 24: Family Service 4:00 pm

Evening Service 7:30 pm

December 25: Service at the Hartford 10:00 am

All are welcome to attend

December 29: Service of Intentions 10:30 am

## **Epiphany**

January 5: Epiphany- the Magi arrive 10:30 am

January 12: Baptism of Jesus 10:30 am